
MINUTES

Meeting: **Audit Resources & Performance Committee**

Date: Friday 22 July 2016 at 10.00 am

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Cllr A McCloy

Present: Cllr F J Walton, Mrs P Anderson, Mrs F Beatty, Cllr A R Favell, Cllr C Furness, Cllr N Gibson, Cllr D Greenhalgh, Mr Z Hamid, Cllr Mrs G Heath, Cllr S Marshall-Clarke, Cllr C McLaren, Mrs E Sayer and Cllr Mrs N Turner

Mr P Ancell, Cllr D Chapman and Cllr Mrs L C Roberts attended to observe and speak but not vote.

Apologies for absence: Ms S Leckie.

35/16 CHAIR'S ANNOUNCEMENTS

The Chair welcomed and introduced the Authority's two, new Independent Members, Philip Sunderland and Jean Walker. They had been appointed for a four year term ending in July 2020.

On behalf of the Authority the Chair thanked the two, former Independent Members, Joan Carr and Robert Ashworth for their contributions to the Authority's Standards processes. Joan Carr had been appointed 14 years ago and Robert Ashworth 13 years ago. Both were presented with tokens of the Authority's appreciation.

36/16 MINUTES OF PREVIOUS MEETING OF 20 MAY 2016

The minutes of the last meeting of the Audit, Resources and Performance Committee held on 20 May 2016 were approved as a correct record.

37/16 MEMBERS DECLARATIONS OF INTEREST

There were no Member declarations of interest.

38/16 ENVIRONMENTAL MANAGEMENT ANNUAL PERFORMANCE REPORT 2015/16 (A595 / MF)

The Environmental Management Officer introduced the report which gave details of the environmental performance data for the 2015/16 financial year and progress against performance in previous and baseline years. The data related to the environmental

impacts arising from the Authority's operations and reflected the scope and methodology of reporting as established in the Authority's Carbon Management Plan (CMP).

The officer emphasised that this year (2016/17) was the final year of the CMP and that a total decrease in Carbon Emissions of 24.2% had been achieved to 2015/16 since the baseline year with approximately £125,000 financial savings to date.

It was noted that the key to figure 5 in the report was incomplete and from the bottom of the chart upwards showed air travel, grey fleet, pool car use, rail use, Field Services fleet and other use.

It was noted that some intended actions had not happened due to the Authority's review of its property portfolio but that a new CMP 2 was being considered and this would include consideration of outstanding intentions alongside future proposals for assets. The CMP 2 would also be considered with the new Corporate Indicator for environmental performance of assets.

RESOLVED:

That the environmental performance data detailed in Appendix 1 of the report be considered and adopted as the detail supporting the out turn position on the Authority's operational environmental performance over the 2015/16 reporting period.

39/16 INTERNAL AUDIT 2016/17 ANNUAL PLAN (A1362/7/ PN)

Members considered the report on the proposed Internal Audit Plan for 2016/17. It was requested that future reports include a key for abbreviations.

It was noted that the proposed plan included a review of the Planning processes in January 2017, to provide assurance following an Ombudsman decision and the resulting recommendations of the Authority's micro scrutiny.

The recommendation to approve the Plan was moved, seconded, voted on and carried.

RESOLVED:

That the 2016/17 Internal Audit Plan be approved.

40/16 PROPOSAL TO CONSULT ON REVISION TO THE PEAK DISTRICT NATIONAL PARK AUTHORITY MANAGING CHANGE POLICY AND STATEMENT OF TERMS AND CONDITIONS (SF/TR)

The Chief Executive introduced the report which advised the Committee of the intention to start discussions with the Authority's recognised trade union, UNISON, on a review of two elements of the Managing Change Policy and the current Statement of Terms and Conditions. It was noted that the outcome of the consultations and negotiations would be reported to the Authority meeting in October 2016.

RESOLVED:

- 1. To note and consider the Chief Executive's intention to begin consultation/negotiations with a view to making recommendations to the Authority on revisions to the Managing Change Policy to bring into line**

with best practice and ensure that it supports the on-going change agenda at the PDNPA.

2. To note the Chief Executive's intention to also consult about the simplification and updating of the Terms and Conditions of Employment (otherwise known as the contract of employment).

41/16 EXEMPT INFORMATION S100 (A) LOCAL GOVERNMENT ACT 1972

RESOLVED:

That the public be excluded from the meeting during consideration of Agenda Item No 10 to avoid disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the Authority holding that information)".

42/16 EXEMPT MINUTES OF PREVIOUS MEETING OF 20 MAY 2016

RESOLVED:

That the exempt minutes of the meeting of the Audit, Resources and Performance Committee held on 20 May 2016 were approved as a correct record.

The meeting ended at 10.50 am